



**National Gallery
of Canada**

**Musée des beaux-arts
du Canada**

Annual Report

Access to Information Act

April 1, 2019 to March 31, 2020

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Introduction

Purpose of the Access to Information Act

The *Access to Information Act* provides Canadian citizens, permanent residents and any individual or corporation present in Canada the right to access information in records under the control of a government institution, in accordance with the principle that government information should be available to the public, that necessary exceptions to the right of access should be limited and specific, and that decisions on the disclosure of government information should be reviewed independently of government.

Section 94 of the *Access to Information Act* requires that the head of every government institution submit an annual report on the administration of this Act within the institution during the period beginning on April 1 of the preceding year and ending on March 31 of the current year. This report describes how the National Gallery of Canada (hereafter “the Gallery”) administered the *Access to Information Act* from April 1, 2019 to March 31, 2020. The Annual Report is prepared and tabled in Parliament in accordance with section 94 of the Act.

Section 96 of the *Access to Information Act* authorizes a government institution to provide services related to any power, duty or function conferred or imposed on the head of a government institution under the Act to another government institution that is presided over by the same Minister or that is under the responsibility of the same Minister and may receive such services from any other such government institution. Such services may be provided only if the government institution enters into a written agreement with the other institution. During the reporting period, the Gallery was not party to any agreement pursuant to section 96 of the Act.

NGC Background

The National Gallery of Canada was founded in 1880 by the then-Governor General, the Marquess of Lorne, in concert with the Royal Canadian Academy of Arts. With the enactment of the 1913 *National Gallery of Canada Act*, the federal government assumed responsibility for the Gallery. The federal government continued its stewardship through successive Acts of Parliament, culminating with the *Museums Act* of July 1, 1990, which established the Gallery as a Crown corporation.

NGC Mandate

As per the *Museums Act*, 1990, c. 5, the National Gallery of Canada’s mandate is *to develop, maintain, and make known, throughout Canada and internationally, a collection of works of art, both historic and contemporary, with special, but not exclusive, reference to Canada, and to further knowledge, understanding, and enjoyment of art in general among all Canadians.*

Organizational Structure

During the reporting period, activities relating to the *Access to Information Act* were managed on a part-time basis by the Director, Corporate Secretariat and Ministerial Liaison, who serves as the Gallery's Access to Information and Privacy (ATIP) Coordinator, and to whom the Director and CEO has delegated all the powers, duties, and functions for the administration of the the *Access to Information Act*. A copy of the Delegation Order is attached as Appendix 1.

The ATIP Coordinator was assisted in these duties by the Executive Assistant and ATIP Administrative Officer, and by an external consultant who provides services on a project basis. The ATIP Coordinator is responsible for the following activities:

- processing formal requests under the *Access to Information Act* and *Privacy Act*, as well as informal requests for information and consultation requests from other government institutions;
- providing ongoing advice and guidance to senior management and Gallery staff on access to information and privacy legislation and related policies, privacy risk management activities, and other related matters;
- monitoring Gallery compliance with both *Acts*, regulations and relevant policies and procedures;
- acting, on behalf of the Gallery, in dealings with the Treasury Board of Canada Secretariat (TBS), the Offices of the Information Commissioner and Privacy Commissioner, as well as other government institutions, regarding the administration of the Act as it relates to the Gallery;
- preparing annual reports to Parliament, in addition to other statutory reports and material that may be required by central agencies;
- coordinating the annual update to *Info Source* and TBS of any changes to the Gallery's Personal Information Banks (PIBs);
- promoting awareness of both Acts, regulations and relevant procedures throughout the Gallery; and
- participating in government-wide forums for the ATIP community, including TBS community and ATIP Coordinator meetings, as well as ad-hoc working groups and training sessions.

Delegation Order

Delegation Orders set out what powers, duties, and functions for the administration of the *Access to Information Act* have been delegated by the head of the institution and to whom. The signed

and dated Delegation Order that was in effect at the end of the reporting period is attached to this Report as Appendix 1.

Performance 2019-2020

This section includes information about the processing of requests under the *Access to Information Act* in 2019-20 and an interpretation of the 2019-20 Statistical Report found at Appendix 2.

Section 1: Requests under the Access to Information Act

Number of Requests

<i>Number of Requests</i>	2019-2020	2018-2019	2017-2018
Received during the reporting period	1	21	6
Outstanding from previous period	0	1	3
TOTAL (All requests)	1	22	9

The number of requests in 2019-20 represents a significant decrease in comparison to the volume during the two previous reporting periods; a decrease of 95% over 2018-19 and 89% over 2017-18 respectively.

Sources of Requests

The Gallery received one formal request for information under the Act during the reporting period: compared to the twenty-one requests received in 2018-19, this represents a decrease of 95%; and, when compared to the six requests received in 2017-18, this represents a decrease of 83%.

The 2019-20 requests came from the following sources:

	2019-20	2018-19	2017-18
Media	0	11	0
Academia	0	1	1
Business	0	0	2
Organizations	0	0	2
Public	1	2	1
Decline to identify	0	7	0
Total:	1	21	6

The number of requests from all sources have decline to a zero with the exception of *public* which decline by half.

Informal Requests

For 2019-20, the number of informal requests received by the Gallery ATIP Office declined to three. As for 2018-19, the number of informal requests received increased to eleven compared to 2017-18 where informal requests were received.

Section 2: Decline to Act Vexatious, Made in Bad Faith or Abuse of Right Requests

No requests were received that were deemed to be vexatious, made in bad faith or constituted an abuse of right. Consequently, no requests were declined by the Gallery during the reporting period.

Section 3: Requests Closed During the Reporting Period

Requests Closed within Legislated Timelines

Not applicable as the one request received in 2019-20 was carried over to the next reporting period.

Requests Closed Beyond the Legislated Timelines

Not applicable as the one request received in 2019-20 was carried over to the next reporting period.

Disposition and Completion time

Not applicable as the one request received in 2019-20 was carried over to the next reporting period.

Exemptions

Not applicable as the one request received in 2019-20 was carried over to the next reporting period. As for the 2018-19 and the 2017-18 Statistical Reports, the Reports identified the number of requests for which specific types of exemptions were invoked. If the Gallery applied two different exemptions to a request, one exemption under each relevant section is reported. If the same exemption was claimed several times in the same request, it is captured only once in the statistics.

Exemptions invoked	2019-20	2018-19	2017-18
Section 16(2)	0	5	5
Section 16(2)(c)	0	0	0
Section 18(a)	0	4	3
Section 18(b)	0	8	2

Section 18(d)	0	0	1
Section 19(1)	0	12	6
Section 20(1)(b)	0	4	5
Section 20(1) (c)	0	5	3
Section 20(1)(d)	0	0	1
Section 21(1) (a)	0	7	1
Section 21(1) (b)	0	8	2
Section 22	0	0	0
Section 23	0	1	1
Section 24(1)	0	1	2
Total:	0	55	32

Exclusions

The Act does not apply to published material pursuant to section 68 and to Confidences of the Queen’s Privy Council pursuant to Section 69. For 2019-20 and 2017-18, neither of these exclusions were invoked. In 2018-19, section 68 was invoked once, while section 69 was not invoked at all.

Format of Information Released

Not applicable as the one request received in 2019-20 was carried over to the next reporting period.

Relevant Pages Processed and Disclosed

The one request received in 2019-20 was carried over to the next reporting period. Accordingly, pages processed for this request are not accounted for in the 2019-20 Statistical Report. That said, significant work was conducted on this request during the reporting period and several interim release packages were provided to the requester as a best practice approach.

Section 4: Extensions

Section 9 of the Act provides for the extension of the statutory time limits if third party consultations are necessary or if the request is for a large volume of records and processing the request within the original time would unreasonably interfere with the operations of the institution.

Not applicable for the request received in 2019-20 that was carried over to the next reporting period. As for 2018-19, twenty-two extensions were required during that reporting period, compared to six during the prior year, an increase of 267%.

Section 5: Fees

The fees collected during the reporting period amounted to \$5.00.

Section 6: Consultations Received from Other Institutions and Organizations

No consultations were received for this reporting period. As for 2018-19, the Gallery received four requests for consultation under the Act from other government institutions.

Number of Consultations	2019-20	2018-19	2017-18
Received during the reporting period	0	4	5
Total	0	4	5

The number of requests received for consultations in 2018-19 decreased by one request when compared to the number received during 2017-18.

Section 7: Completion Time of Consultations on Cabinet Confidences

There were no consultations on Cabinet confidences.

Section 8: Complaints, Audits, and Investigations

As was the case for the last three fiscal years, no complaints were received, and no audits or investigations were concluded during the reporting period.

Section 9: Court Action

As was the case for the last three fiscal years, there were no complaints concerning the Gallery that were subject to court action during the 2019-20 reporting period.

Section 10: Resources Related to the Access to Information Act.

Costs

For 2019-20, the cost directly associated with the administration of the *Access to Information Act* is estimated at \$45,255.00, a decrease of 52% when compared to the \$94,766 reported for the 2018-19 fiscal year, and a decrease of 39% when compared to the \$73,947 reported for the 2017-18 fiscal year.

Human Resources

The Access to Information (ATI) function is estimated to have had 0.25-full time equivalent (FTE) dedicated to it throughout 2019-20, a decrease of 60% over the 0.63 FTE reported for 2018-19, and a decrease of 54% over the 0.54 FTE reported for 2017-18.

The 0.25 FTE for 2019-20 consists of 0.25 FTE for full-time employees and 0.06 FTE for consultants and agency personnel.

COVID-19 Impact

There was no impact of COVID-19 on the Gallery's access to information functions in 2019-20, as the decision to carry the one privacy request received that year to the next fiscal year has been made before the Gallery shutdown on March 14, 2020.

Training and Awareness

There were no training and/or awareness activities provided to employees of the Gallery during the reporting period. Specific briefings with select staff to ensure the efficient and effective processing of ATI requests were held, as required.

Policies, Guidelines, Procedures, and Initiatives

No new or revised institution-specific policies, guidelines, procedures related to access to information were implemented during the reporting period.

Summary of Key Issues and Actions Taken on Complaints or Audits

No complaints were received, and no audits or investigations were concluded during the reporting period.

Monitoring Compliance

Requests are regularly monitored through a tracking log, which captures detailed information concerning the timeline of each request. As the Gallery receives a modest number of requests each year, its monitoring of the time required to process information requests is a straightforward exercise.

Additional Information

Whenever possible, information is provided informally to the public. For example, both the Communications Division and Visitor Services respond to many requests for information from the media and the public, respectively. The Gallery's website also serves as a valuable source of information about the institutions, and its programs, services, and activities.

Appendix 1 – *Access to Information Act* Delegation Order

Appendix 2 – Statistical Report on the *Access to Information Act*



Statistical Report on the Access to Information Act

Name of institution: The National Gallery of Canada

Reporting period: 4/1/2019 to 3/31/2020

Section 1: Requests Under the Access to Information Act

1.1 Number of requests

	Number of Requests
Received during reporting period	1
Outstanding from previous reporting period	0
Total	1
Closed during reporting period	0
Carried over to next reporting period	1

1.2 Sources of requests

Source	Number of Requests
Media	0
Academia	0
Business (private sector)	0
Organization	0
Public	1
Decline to Identify	0
Total	1

1.3 Informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
2	0	1	0	0	0	0	3

Note: All requests previously recorded as “treated informally” will now be accounted for in this section only.

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	0
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	0
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	0
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	0	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	0	23.1	0
15(1) - S.A.*	0	16.31	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(a)	0	20(1)(c)	0	26	0
16(1)(a)(ii)	0	16.4(1)(b)	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.5	0				
16(1)(b)	0	16.6	0				
16(1)(c)	0	17	0				
16(1)(d)	0						

3.3 Exclusions

Section	Requests	Section	Requests	Section	Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

3.4 Format of information released

Paper	Electronic	Other
0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
0	0	0

3.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

3.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

	Requests closed within legislated timelines
Number of requests closed within legislated timelines	0
Percentage of requests closed within legislated timelines (%)	0

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of Requests Closed Past the Legislated Timelines	Principal Reason			
	Interference with Operations / Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

3.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of Days Past Legislated Timelines	Number of Requests Past Legislated Timeline Where No Extension Was Taken	Number of Requests Past Legislated Timeline Where an Extension Was Taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Extensions

4.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	0	0
Total	0	0	0	0

4.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	0	0
31 to 60 days	0	0	0	0
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	0	0	0	0

Section 5: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Number of Requests	Amount	Number of Requests	Amount
Application	0	\$0	1	\$5
Other fees	0	\$0	0	\$0
Total	0	\$0	1	\$5

Section 6: Consultations Received From Other Institutions and Organizations

6.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Pending at the end of the reporting period	0	0	0	0

6.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

6.3 Recommendations and completion time for consultations received from other organizations

	Number of Days Required to Complete Consultation Requests

Section 8: Complaints and investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal representations	Section 37 Reports of finding received	Section 37 Reports of finding containing recommendations issued by the Information Commissioner	Section 37 Reports of finding containing orders issued by the Information Commissioner
0	0	0	0	0	0

Section 9: Court action

9.1 Court actions on complaints received before the coming into force of Bill C-58 and on-going

Section 41 (before C-58)	Section 42	Section 44
0	0	0

9.2 Court actions on complaints received after the coming into force of Bill C-58

Section 41 (after the coming into force of Bill C-58)				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

Section 10: Resources Related to the *Access to Information Act*

10.1 Costs

Expenditures		Amount
Salaries		\$31,813
Overtime		\$0
Goods and Services		\$13,442
• Professional services contracts	\$13,442	
• Other	\$0	

Total	\$45,255
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10.2 Human Resources

Resources	Access to Information
Full-time employees	0.25
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.06
Students	0.00
Total	0.31

Note: Enter values to two decimal places.

The Director of the National Gallery of Canada, as designated head of the institution by virtue of Order-in-Council and pursuant to section 73 of the *Access to Information Act* (the *Act*) hereby designates the persons holding the positions set out herein or the persons occupying those positions on an acting basis, to exercise the powers, duties or functions of the Director as the head of a government institution, under the section or sections of the *Act* set out hereunder opposite each position.

Position	<i>Access to Information Act</i>	
Director, Corporate Secretariat and Ministerial Liaison	4(2.1)	Reasonable effort to assist, respond accurately and completely and provide timely access in the format requested
Director, Corporate Secretariat and Ministerial Liaison	7(a)	Notice where access requested
Director, Corporate Secretariat and Ministerial Liaison	7(b)	Giving access to record
Director, Corporate Secretariat and Ministerial Liaison	8(1)	Transfer of request to another institution
Director, Corporate Secretariat and Ministerial Liaison	9	Extension of time limits
Director, Corporate Secretariat and Ministerial Liaison	11(2), (3), (4), (5), (6)	Additional fees
Director, Corporate Secretariat and Ministerial Liaison	12(2)	Language of access
Director, Corporate Secretariat and Ministerial Liaison	12(3)	Access in an alternative format
Director, Corporate Secretariat and Ministerial Liaison	13	Exemption—Information obtained in confidence
Director, Corporate Secretariat and Ministerial Liaison	14	Exemption—Federal—provincial affairs
Director, Corporate Secretariat and Ministerial Liaison	15	Exemption—International affairs and defence
Director, Corporate Secretariat and Ministerial Liaison	16	Exemption—Law enforcement and investigations

Position	<i>Access to Information Act</i>	
Director, Corporate Secretariat and Ministerial Liaison	16.1	Exemption—Records related to investigations, examinations and audits of the Auditor General, the Commissioner of Official Languages, the Information Commissioner and the Privacy Commissioner
Director, Corporate Secretariat and Ministerial Liaison	16.2	Exemption—Records related to investigations by the Commissioner of Lobbying
Director, Corporate Secretariat and Ministerial Liaison	16.3	Exemption—Records related to investigations, examinations or reviews under the Canada Elections Act
Director, Corporate Secretariat and Ministerial Liaison	16.4	Exemption—Records related to investigations by the Public Sector Integrity Commissioner
Director, Corporate Secretariat and Ministerial Liaison	16.5	Exemption—Exemption for records related to a disclosure under the Public Servants Disclosure Protection Act
Director, Corporate Secretariat and Ministerial Liaison	17	Exemption—Safety of individuals
Director, Corporate Secretariat and Ministerial Liaison	18	Exemption—Economic interests of Canada
Director, Corporate Secretariat and Ministerial Liaison	18.1	Exemption—Economic interest of the Canada Post Corporation, Export Development Canada, the Public Sector Pension Investment Board and VIA Rail Canada Inc.
Director, Corporate Secretariat and Ministerial Liaison	19	Exemption—Personal information
Director, Corporate Secretariat and Ministerial Liaison	20	Exemption—Third party information
Director, Corporate Secretariat and Ministerial Liaison	20.1	Exemption—Third party information obtained by the Public Sector Pension Investment Board
Director, Corporate Secretariat and Ministerial Liaison	20.2	Exemption—Third party information obtained by the Canada Pension Plan Investment Board
Director, Corporate Secretariat and Ministerial Liaison	20.4	Exemption—Contracts of performing artists and identity of confidential donors to the National Arts Centre Corporation

Position	<i>Access to Information Act</i>	
Director, Corporate Secretariat and Ministerial Liaison	21	Exemption—Operations of Government
Director, Corporate Secretariat and Ministerial Liaison	22	Exemption—Testing procedures
Director, Corporate Secretariat and Ministerial Liaison	22.1	Exemption—Audit working papers and draft audit reports
Director, Corporate Secretariat and Ministerial Liaison	23	Exemption—Solicitor-client privilege
Director, Corporate Secretariat and Ministerial Liaison	24	Exemption—Statutory prohibitions
Director, Corporate Secretariat and Ministerial Liaison	25	Severability
Director, Corporate Secretariat and Ministerial Liaison	26	Exception—Information to be published
Director, Corporate Secretariat and Ministerial Liaison	27(1), (4)	Third party notification
Director, Corporate Secretariat and Ministerial Liaison	28(1), (2), (4)	Third party notification
Director, Corporate Secretariat and Ministerial Liaison	29(1)	Disclosure on recommendation of Information Commissioner
Director, Corporate Secretariat and Ministerial Liaison	33	Advising Information Commissioner of third party involvement
Director, Corporate Secretariat and Ministerial Liaison	35(2)	Right to make representations
Director, Corporate Secretariat and Ministerial Liaison	37(4)	Access to be given to complainant
Director, Corporate Secretariat and Ministerial Liaison	43(1)	Notice to third party (application to Federal Court for review)
Director, Corporate Secretariat and Ministerial Liaison	44(2)	Notice to applicant (application to Federal Court by third party)

Position	<i>Access to Information Act</i>	
Director, Corporate Secretariat and Ministerial Liaison	52(2), (3)	Special rules for hearings
Director, Corporate Secretariat and Ministerial Liaison	71(1) (2)	Exempt information severed from manuals
Director, Corporate Secretariat and Ministerial Liaison	72	Prepare annual report to Parliament
Director, Corporate Secretariat and Ministerial Liaison	77	Responsibilities conferred on the head of the institution by the regulations made under section 77 which are not included above

Position	<i>Access to Information Regulations</i>	
Director, Corporate Secretariat and Ministerial Liaison	6(1)	Transfer of request
Director, Corporate Secretariat and Ministerial Liaison	7(2)	Search and preparation fees
Director, Corporate Secretariat and Ministerial Liaison	7(3)	Production and programming fees
Director, Corporate Secretariat and Ministerial Liaison	8	Providing access to record(s)
Director, Corporate Secretariat and Ministerial Liaison	8.1	Limitations in respect of format

Dated at Ottawa on August 4, 2020


Sasha Suda
Director and CEO, National Gallery of Canada