

TRAVEL AND HOSPITALITY EXPENSE REPORTS

Anne Eschapaspe, Deputy Directory, Exhibitions & Outreach of the National Gallery of Canada

October 1 - December 31, 2018

TRAVEL EXPENSES

Date(s)	Destination(s)	Total Cost
1) October 24 - 25, 2018	New York, USA	\$1,369.23
2) October 26 - 28, 2018	Toronto, Ontario	\$1,662.42
3) November 6 - 9, 2018	London, England	\$2,973.12
4) November 21 - 25, 2018	Venice, Italy	\$3,167.41
		Total: <u>\$9,172.18</u>

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1) Date(s):	October 24 - 25, 2018	TR11531
Destination(s):	New York, USA	
Purpose of travel:	Meeting at the Morgan Library in regards to the touring exhibition The Extended Moment; With curator Anabelle Kienle Ponka, meet with American partners for an exhibition project.	
Train/Airfare:		\$559.74
Other transportation:		\$167.91
Accommodation:		\$527.82
Meals and Incidentals:		\$113.76
Other expenses:		\$0.00
Total:		\$1,369.23
2) Date(s):	October 26 - 28, 2018	TR11532
Destination(s):	Toronto, Ontario	
Purpose of travel:	Meeting at the Art Gallery of Ontario; visit to a possible venue for an exhibition in Toronto; attending screening of film by Isuma and reception in conjunction with the 2019 Venice Biennale; networking with colleagues, partners and donors during Art Toronto.	
Train/Airfare:		\$786.14
Other transportation:		\$122.44
Accommodation:		\$561.74
Meals and Incidentals:		\$182.10
Other expenses:		\$10.00
Total:		\$1,662.42
3) Date(s):	November 6 - 9, 2018	TR11442
Destination(s):	London, England	
Purpose of travel:	Meetings with NGC insurance broker and London-based underwriters to renew the insurance policy for the Gallery's art collection and exhibitions.	
Train/Airfare:		\$1,308.02
Other transportation:		\$96.89
Accommodation:		\$1,218.86
Meals and Incidentals:		\$349.35
Other expenses:		\$0.00
Total:		\$2,973.12

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4) Date(s):	November 21 - 25, 2018	TR11543
Destination(s):	Venice, Italy	
Purpose of travel:	Participation in the conference on the Canada Pavilion co-organized with Università luav di Venezia; met with local contractors and Italian authors contributing to a forthcoming publication; oversaw arrangements prior to takedown of Canada Builds / Rebuilds a Pavilion in Venice. Travel covered by the NGC Foundation.	
Train/Airfare:		\$1,428.84
Other transportation:		\$121.85
Accommodation:		\$1,087.64
Meals and Incidentals:		\$529.08
Other expenses:		\$0.00
Total:		\$3,167.41

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HOSPITALITY EXPENSES

Date(s)	Description	Total Cost
1) November 5, 2018	Meeting with Curator Andrea Kunard and co-organizers from Fondazione MAST, sponsors of the Anthropocene exhibition. Location: Play Food & Wine Attendees: 6	\$205.32
2) November 22, 2018	Dinner for speakers and hosts participating to the conference on the Canada Pavilion co-presented by the NGC and the Università IUAV di Venezia. Hospitality covered by the NGC Foundation. Location: Trattoria Da Ignazio Attendees: 11	\$852.22
3) December 5 and 6, 2018	Meetings with Canadian and German partners as well as Heritage Canada to discuss a potential exhibition project for 2020. Location: NGC and Mantovani Attendees: 18	\$93.91
4) December 19, 2018	Holiday celebration for staff members of Exhibitions and Outreach. Location: NGC Attendees: Approx. 60	\$387.40
		<u>\$1,538.85</u>

Note: All the amounts are in Canadian currency and include taxes and service charges.