

TRAVEL AND HOSPITALITY EXPENSE REPORTS

**Anne Eschapassee, Interim Co-Director and CEO / Deputy Director, Exhibitions and Outreach
January 1 - March 31, 2019**

TRAVEL EXPENSES

Date(s)	Destination(s)	Total Cost
1) January 14-15, 2019	New York, NY, USA	\$1,446.79
2) January 23-25, 2019	Toronto, Ontario	\$1,201.24
3) January 26-30, 2019	Richmond, VA, USA	\$1,716.91
4) February 1-3, 2019	Montreal & Joliette, Québec	\$634.25
5) February 10-13, 2019	Mexico City, Mexico	\$2,861.00
6) February 25 - March 1, 2019	Montreal, Québec, & Calgary, Alberta	\$1,976.58
7) March 19-21, 2019	Montreal, Québec, & Toronto, Ontario	\$1,454.19
	Total:	<u><u>\$11,290.96</u></u>

Note: All the amounts are in Canadian currency and include taxes and service charges.

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1)	Date(s):	January 14-15, 2019	TR11583
	Destination(s):	New York, NY, USA	
	Purpose of travel:	Meeting with potential partners for an upcoming exhibition; connecting with colleagues for ongoing projects; and visiting exhibitions on view.	
	Train/Airfare:		\$593.10
	Other transportation:		\$356.35
	Accommodation:		\$239.21
	Meals and Incidentals:		\$258.13
	Other expenses:		\$0.00
	Total:		\$1,446.79
2)	Date(s):	January 23-24, 2019	TR11603
	Destination(s):	Toronto, Ontario	
	Purpose of travel:	Meeting related to philanthropic support of upcoming NGC initiatives and representing the NGC at the NGC Foundation's event in support of Isuma at the 2019 Venice Art Biennale. Overnight stay due to flight cancellation.	
	Train/Airfare:		\$605.96
	Other transportation:		\$166.20
	Accommodation:		\$304.38
	Meals and Incidentals:		\$124.70
	Other expenses:		\$0.00
	Total:		\$1,201.24
3)	Date(s):	January 26-20, 2019	TR11597
	Destination(s):	Richmond, VA, USA	
	Purpose of travel:	As Interim Co-Director and CEO, representing the NGC at the annual meeting of the American Association of Museum Directors.	
	Train/Airfare:		\$460.06
	Other transportation:		\$155.26
	Accommodation:		\$477.18
	Meals and Incidentals:		\$545.50
	Other expenses:		\$78.91
	Total:		\$1,716.91
4)	Date(s):	February 1-3, 2019	TR11624 / TR11625
	Destination(s):	Montreal & Joliette, Québec	
	Purpose of travel:	Meeting with guest curator and designer for production of upcoming publication (Montreal); Representing the NGC at the opening of <i>JW Morrice</i> at the Musée d'art de Joliette.	
	Train/Airfare:		\$0.00
	Other transportation:		\$220.70
	Accommodation:		\$201.70
	Meals and Incidentals:		\$211.85
	Other expenses:		\$0.00
	Total:		\$634.25

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5)	Date(s):	February 10-13, 2019	TR11643
	Destination(s):	Mexico City, Mexico	
	Purpose of travel:	As Interim Co-Director and CEO, representing the NGC as part of the creative industries trade mission to Latin American organized by Canadian Heritage and Global Affairs Canada.	
	Train/Airfare:		\$819.09
	Other transportation:		\$125.56
	Accommodation:		\$1,256.96
	Meals and Incidentals:		\$529.00
	Other expenses:		\$130.39
	Total:		\$2,861.00
6)	Date(s):	February 25 - March 1, 2019	TR11642
	Destination(s):	Montreal, Québec, & Calgary, Alberta	
	Purpose of travel:	Attending opening event at the Montreal Museum of Fine Art (Montreal); meetings with museum colleagues in Calgary for upcoming outreach initiatives; and representing the NGC at the NGC Foundation's event in support of Isuma at the 2019 Venice Art Biennale.	
	Train/Airfare:		\$889.28
	Other transportation:		\$300.41
	Accommodation:		\$501.84
	Meals and Incidentals:		\$285.05
	Other expenses:		\$0.00
	Total:		\$1,976.58
7)	Date(s):	March 19-21, 2019	TR11691
	Destination(s):	Montreal, Québec, & Toronto, Ontario	
	Purpose of travel:	Media tour to promote the upcoming <i>Gauguin: Portraits</i> exhibition and fall programming.	
	Train/Airfare:		\$681.47
	Other transportation:		\$105.35
	Accommodation:		\$435.27
	Meals and Incidentals:		\$180.20
	Other expenses:		\$51.90
	Total:		\$1,454.19

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HOSPITALITY EXPENSES

Date(s)	Description	Total Cost
1) February 11, 2019	Dinner with former Ambassador of Mexico to Canada to discuss gift to the NGC from the Mexican Government. Location: Balmoral Mexico (Mexico City) Attendees: 2	\$73.60
		<u><u>\$73.60</u></u>